

From: Poole, Ady

Sent: 09 December 2014 15:33

To: 'pmblicensing@yahoo.com'

Subject: Police representations: Supersam, Eign Street, Hereford - new application

Please find below representations from West Mercia Police regarding the premises licence application for Supersam

If you have any queries regarding them, then in the first instance contact the Police Licensing Officer.

If you/your client agree with them please respond to this email stating that they are agreed in full and they will form conditions on the licence when issued

Kind regards

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From: Mooney,James [mailto:james.mooney@westmercia.pnn.police.uk]

Sent: 09 December 2014 12:07

To: Licensing

Cc: Semper,Nick

Subject: Supersam, Eign Street, Hereford - new application]

NOT PROTECTIVELY MARKED

West Mercia Police are in receipt of an application for a premises licence for a venue known as Supersam, 141 - 143 Eign Street, Hereford. The application is for the licensable activity of the sale/supply of alcohol. It further seeks to specify the designated premises supervisor as Heman Jamal.

West Mercia Police do not object to this application.

The applicant has made submissions to promote the licensing objectives, part of these representations refer to Staffordshire Council - obviously an error by the applicant.

In order to promote the licensing objectives and taking into the account the previous history of the venue with regards to the sale of illegal alcohol and tobacco, the applicant has offered positive steps to prevent this activity taking place. These are acceptable to West Mercia Police (as long as the council references are changed to Herefordshire Council)

With regards to the previous history of the venue, in addition to the sale of illegal tobacco and alcohol, the previous operators were employing staff who had no right to stay in this country. Therefore in addition to the above offered by the applicant, West Mercia Police has the following submissions that are necessary, proportionate and enforceable with regards to promoting the licensing objectives.

1. A log book must be kept at the premises and made immediately available on request to an authorised person (as defined by Section 13 of the Licensing Act 2003), the Police or an officer of the UK Border Agency. The log book must record the following:
 - (a) Details of all persons employed at the premises in any capacity.
 - (b) Date of birth of the person.
 - (c) The full name of the person.
 - (d) Their current address.
 - (e) Their national insurance number.
 - (f) Their passport details.
 - (g) In respect of EU citizens, proof of a current EU passport, national insurance card, P45 or P60 shall be provided.
 - (h) In respect of non EU citizens, a passport or other travel document endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the United Kingdom, has the right of abode in the United Kingdom, or has no time limit on their stay in the United Kingdom must be provided.

All such information shall be recorded prior to them working at the premises. All information detailed above to be supported by a copy of the relevant document.

2. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order , be correctly time and date stamped , recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in recordable media format, an authorised Herefordshire Trading Standards Officer or the Local Authority on demand.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number '101' immediately

3. An incident log must be kept at the premises. Incident log records will be retained for a period of 12 months from the date it occurred. It will made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) any faults in the CCTV system or searching equipment or scanning equipment
- (f) any refusal of the sale of alcohol
- (g) any visit by a relevant authority or emergency service

4. All staff engaged in the sale of alcohol to be trained in Responsible Alcohol Retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Trading

Standards. (All existing staff shall be trained within one month of the date that this condition appears on this licence. All new staff shall be trained within one month of taking up employment. All staff shall be re-trained twelve monthly thereafter. Training records shall be kept on the premises which shall show the name of the training course attended, the date of the training, the name of the person undertaking the training and shall be produced to the police, an authorised Herefordshire Trading Standards Officer or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) on demand.

5. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the police. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any counter advertising the scheme operated

These are the minimum conditions West Mercia Police would wish to see applied to any premises licence granted to this location.

Regards

Jim Mooney (on behalf of Insp 0795 Semper)
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[In Herefordshire we protect people from harm](#)